** Butterfly Nursery School**

**Church Road**

**Horne**

**Surrey**

**RH6 9LA**

**01342 843655**

**POLICY: Abusive parents**

At Butterfly Nursery School we believe that we have a strong partnership with our parents and an open door policy to discuss any matters arising (if applicable)

In the unlikely event that a parent starts to act in an aggressive or abusive way at the nursery, our policy is to:

* Direct the parent away from the children and in to a private area such as the office (where appropriate)
* Ensure that a second member of staff is in attendance, where possible whilst ensuring the safe supervision of children.
* Act in a calm and professional manner, ask the parent to calm down and make it clear that we do not tolerate aggressive or abusive language or behaviour
* Contact the police if the behaviour doesn’t diffuse
* Once the parent calms down, the member staff will then listen to their concerns and respond appropriately
* An incident form will be completed detailing the time, reason and action taken
* With incidents like this staff may require support and reassurance following the experience, management will provide this and seek further support where necessary
* Management will also signpost parents to further support if applicable.

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| **This policy was adopted on** | **Signed on behalf of the nursery** | **Date disseminated to staff** | **Date for review** |
|  |  |  |  |